

**Research and
Special Programs
Administration**

August 16, 1995

Mr. Jim Lindsey
Sun Land Construction Company
P. O. Box 1087
Eunice, LA 70535

Dear Mr. Lindsey:

This is in response to your correspondence that was forwarded by Ms. Darlene Brannon of the Transportation Safety Institute (TSI) to the Research and Special Programs Administration (RSPA), Office of Pipeline Safety.

You stated that you obtained a copy of RSPA's Model Anti-Drug Plan on disk from TSI and that you plan was reviewed and rejected by Gaynell Oliver, Compliance Administrator, of Wayne, Wicks & Associates.

Catrina Pavlik, Drug/Alcohol Program Analyst for RSPA has recently received the Model Anti-Drug Plan and has verified that all items listed on RSPA's Headquarters Anti-Drug Program Inspection form are covered in the model. Each consortia has its own inspection form and its own agenda of items it looks for.

The Model Alcohol Misuse Prevention Plan is in the process of being revised along with the RSPA's Headquarters Alcohol Program Inspection form. The reason for these revisions is that both guidance documents must be updated to comply with regulations that have been changed. The new guidance material for the alcohol program will be published by mid-July.

Our model plans cover the minimum requirements under the Federal regulations and reflect items our RSPA inspectors will be looking for when they conduct audits of operators. Consortia are privately owned companies that are not regulated by the Federal government. They may require extra items or information that exceed the Federal minimum requirements.

RSPA revises its guidance material on a frequent basis. However, regulations change faster than some revisions can be made. This must be kept in mind when using any type of guidance material. This material is just that - guidance material. It is meant to help a pipeline operator or contractor get a better understanding of what is required by the regulations.

Thank you for your inquiry. If you have any additional questions please contact Catrina M. Pavlik at (202) 366-6199.

Sincerely,

G. Tom Fortner
Director for Compliance
and State Programs
Office of Pipeline Safety