

SAMPLE LETTER – Designation of U.S. Agent of Service in accordance with 49 CFR 105.40.

Submit on Company Letterhead

Replace all italics with your information and delete this block for submission.

Note: the letter of designation needs to be signed by both parties

(date of letter)

U.S. Department of Transportation
Pipeline and Hazardous Materials Safety Administration
Office of Hazardous Materials Safety, Approvals and Permits Division
ATTN: PHH-30
East Building,
1200 New Jersey Avenue, SE
Washington, DC 20590-0001

Director, Approvals and Permits Division,

ABC China, Inc., 2222 Beijing Road, Beihai, Guagxi, China 536000, e-mail address, telephone number, fax number is filing this designation of agent for service, in accordance with 49 CFR §105.40. The US based agent of service listed below will represent us on matters concerning *firework* applications submitted to U.S. Department of Transportation.

*Joe Round
Manager
Global Drive
2000 N. Pacific Blvd., Suite 1
Portland, OR 12345
EMAIL: xyz@globaldrive.com
TEL: (212) yyy-yyyy
FAX: (212) xxx-xxxx*

ABC China, Inc. certifies this designation is in the correct legal form required to make it valid and binding under the laws, corporate bylaws, and other requirements that apply to designations at the time and place we are making the designation and will remain in effect until it is withdrawn or replaced by us. By the dated signatures below *ABC China, Inc.* accepts this designation of agent and Global Drive accepts the agent's responsibilities.

ABC China, Inc. will provide any additional information requested.

PRINCIPAL

Printed: *John Smith / Manager*
Company: *ABC China, Inc.*

Signed: _____

Date: _____

AGENT

Printed: *Joe Round / Manager*
Company: *Global Drive*

Signed: _____

Date: _____